Clifford Hallam Healthcare
Ph: 1300 720 274
www.ch2.net.au

Simple Order System (SOS)

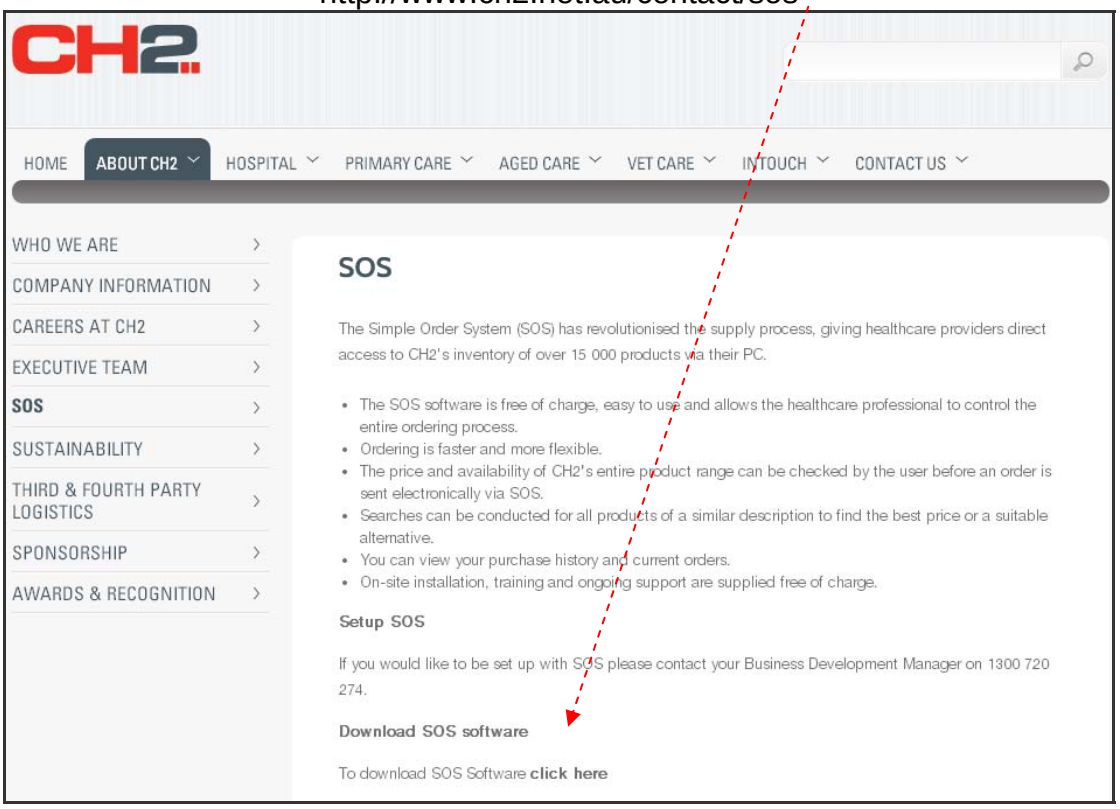
Upgrade Instructions

Version 9.4

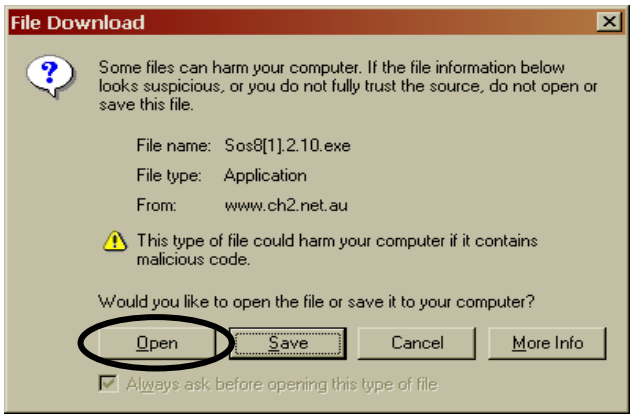
SEPTEMBER 2014

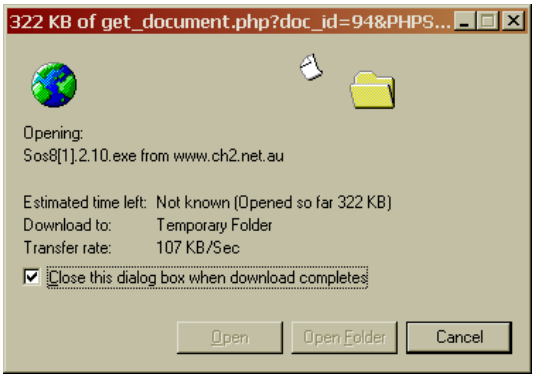
Quality System
Quality Endorsed Company
ISO 9001 Lic QEC6264
SAI Global

1. The latest upgrade files for SOS are available on the CH2 Website at http://www.ch2.net.au/contact/sos



2. Click ‘Open’ or ‘Run’ in the ‘File Download’ box shown below. This will download the upgrade and open the ‘Self Extracting Archive’ screen.





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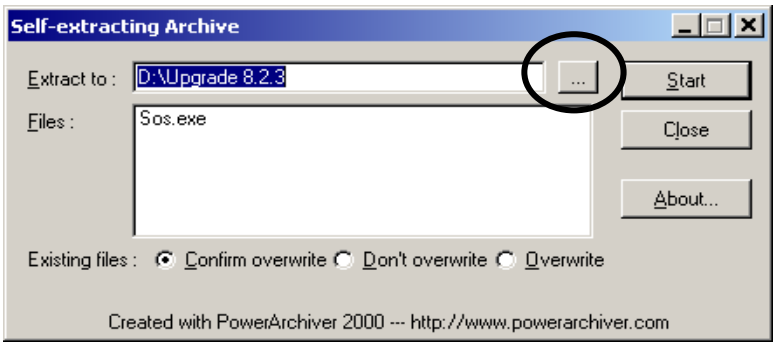
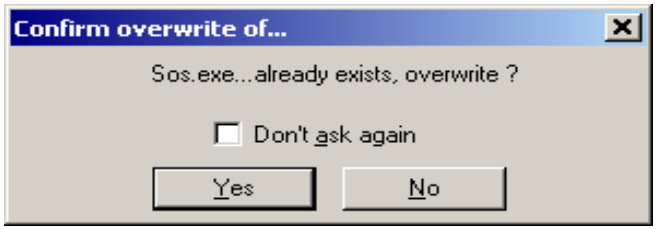
3. When the 'Self Extracting Archive' screen shown below appears, click the browse button (circled) to locate the folder where SOS is installed (usually C:\SOS). Click 'Start' to begin the upgrade.



4. Click 'Yes' when asked to overwrite existing files. Once the upgrade is finished, click 'OK'.



5. Close the 'Self Extracting Archive' screen from point 3 and open SOS. Click 'OK' to both messages shown below. SOS has now been upgraded to the latest version and you may use SOS as normal.

If you have any questions, contact the CH2 Help Desk on 03 9554 0495, your local Representative or see our Website at www.ch2.net.au.

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